

<b>The Evaluation of Required Mitigations and Controls Summary</b>	
<b>Event</b>	2017 DUNE Collaboration Meeting
<b>Date(s) of Event</b>	15 August – 18 August
<b>Date Evaluation Performed</b>	03 August 2017
<b>Participants</b>	Jemila Adetunji, David Esterquest, Brian Niesman, Melissa Ormond, Aaron Sauers
<b>Areas Evaluated</b>	WH 2XO, 2E, 2W WH 8XO, 8E, 8W
<b>Export Control Assessment</b>	
<b>Risk Level</b>	Negligible
<b>Comments</b>	All areas and tour locations listed above have been evaluated and cleared of any risks related to export control. These areas are available for access by all participants of the DUNE Collaboration Meeting under appropriate supervision and during associated conference hours.
<b>Proprietary Information Clearance Assessment</b>	
<b>Risk Level</b>	Negligible
<b>Comments</b>	All areas and tour locations listed above have been evaluated and cleared of any risks related to intellectual property/proprietary information. These areas are available for access by all participants of the DUNE Collaboration Meeting under appropriate supervision and during associated conference hours.
<b>Physical Security Vulnerability Assessment</b>	
<b>Risk Level</b>	Minor
<b>Comments</b>	All areas listed above have been evaluated and a moderate level of additional control is recommended. There are offices in close proximity to some areas where the conference breakout sessions will be held. There is a minor security risk due to unlocked/unmanned offices in the area. Actions/Recommendations are listed in the 'Mitigations/Controls' section below.
<b>Mitigation / Controls</b>	
<b>Actions/Recommendations</b>	<b>Status</b>
1. Ask the event organizers if conference identification tags will be provided to all conference attendees and directed to be worn at all times during the conference.	Completed (M. Ormond) DUNE Collaboration badges will be printed

<ol style="list-style-type: none"><li>2. Communicate safety precautions via memo to the Administration Staff on WH 2 and 8.</li><li>3. Post signs near the entry to the office areas on WH 8 that state "authorized personnel only". This will help to mitigate unauthorized entry into the office areas; and minimize traffic flow that could lead to disturbance of staff.</li><li>4. Ask event organizers to communicate to the meeting participants at the Plenary session to adhere to posted signs, wear tags at all times, and try to minimize foot traffic through office areas.</li></ol>	<p>Pending (D. Esterquest) – Memo to be sent one week prior to event.</p> <p>To be completed prior to event start date. (Event Organizers / M. Ormond)</p> <p>Complete (M. Ormond) M. Ormond will ensure that it is conveyed to the participants that their badges must be worn at all times.</p>
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**Approvals**

**Export Control Assessment**

Brian Niesman Brian Niesman 8-10-17

Print & Sign Name

Date

**Intellectual Proprietary/Proprietary Information Assessment**

Aaron Savers 8-10-17

Print & Sign Name

Date

\*Approval Section continues on to the following page\*

**Physical Security Assessment**

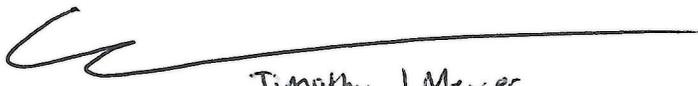
DAVID ESTERQUIST 

Print & Sign Name

08/15/2017

Date

**Access Control Board Chair / Chief Operating Officer**

  
Timothy Meyer

Print & Sign Name

8/07/2017

Date

