

February 25, 2020

Mr. Roger Snyder
Fermilab Site Office Manager
U.S. Department of Energy
PO Box 2000
Batavia, IL 60510

Katherine L. Gregory
Chief Operating Officer

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Reference: Letter, Grant to Weis, Contractor Assurance System Description, April 19, 2011
Letter, Simpson to Grant, Approval of Contractor Assurance System, April 28, 2011
Assurance Council Charter, February 2020

Dear Roger:

In April of 2011 the Laboratory provided to the Fermi Site Office an initial description of our Contractor Assurance System and received approval of that system the same month. Since 2011, the CAS at Fermilab has evolved, but not changed significantly. Beginning in FY20, the responsibility for the Contractor Assurance System transitioned to my office and we have made significant changes in our approach that may need approval from your contracting officer. Enclosed please find the description of these changes for your consideration and approval. If you have any questions, please contact me.

Sincerely,



Katherine L. Gregory
Chief Operating Officer

cc: M. Bollinger
M. Michels
N. Lockyer
Assurance Council Members